

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



May 1, 2015

City Calendar

May:

02 2pm-2am Relay for Life at
Dewey O. Boster park
04 6:30pm Commission meeting
09 7:00pm Concert at Amphitheater
11 5:30pm Commission workshop
12 6:00pm Parks & Rec Advisory Bd
13 5:30pm Youth Advisory subcomm.
15 3:30pm DEDAB work meeting
18 6:30pm Commission meeting
19 5:00pm Firefighters Pension Bd
6:00pm AHAC committee
20 10:00am FLOWmobile
7:00pm Planning & Zoning Bd
21 5:45pm Citizen Accessibility sub
25 HOLIDAY — CITY HALL CLOSED
26 5:30pm Sr. Advisory Subcomm.
27 5:30pm Special Magistrate
hearing

Visit deltonafl.gov for event details.

CONTACT US:

Deltona's website: deltonafl.gov
To find out who your Commissioner is,
call Sandi, 386-878-8860.
To contact the entire City Commission,
email: commissioners@deltonafl.gov



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	114
Valuation of work permitted for the week	\$491,502
Building Inspections completed for the week	268
Fire plan reviews completed for the week	2
Fire Inspections completed for the week	20

Enforcement Services Division:

Requests for services this week	327
Animals impounded at the humane societies	20
Properties requiring grass to be cut by contractors	7 (\$280)
Money collected for animal tags, liens and return to owners	\$2,267
Money collected from Vacant Home Registry	\$12,600
Foreclosures this week: Deltona – 37; County – 43; Total – 80.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	12
Newspapers	16 (9 hours)
Public Records Requests Received	3
Documents imaged or modified, pages	565

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Finance staff attended a three-day training class on Granicus, a new agenda software package soon to be implemented.
- ◆ The City's annual report was finalized and closed in the CAFR Building software.
- ◆ Participated in the Deltona Water rate study interactive work session.
- ◆ Parks and Rec inventory is underway.
- ◆ From the Fair Housing Summit in Orlando: "If 5% of a City's population speaks one particular language, then housing material should be translated and available in that language, and a person who can translate that language should also be available in City Hall."
- ◆ Business Tax Receipts Office had 10 walk-ins, and 6 of those completed applications. The Cashier's Office had 157 walk-ins at the window, and processed 40 mailed-in checks, 22 Credit Card Lien Search requests, and 27 other Department payments. (e.g., Fire Department, Parks & Rec, etc.)

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	1	BLS & misc. medicals	85
Vehicle fire	0	Hazardous condition	4
Wild land, grass, trash	6	Service calls	7
Miscellaneous fire calls	3	Good intent	20
ALS medicals	55	<u>False alarm calls</u>	<u>13</u>
		Total calls for service	194

HUMAN RESOURCES DEPARTMENT

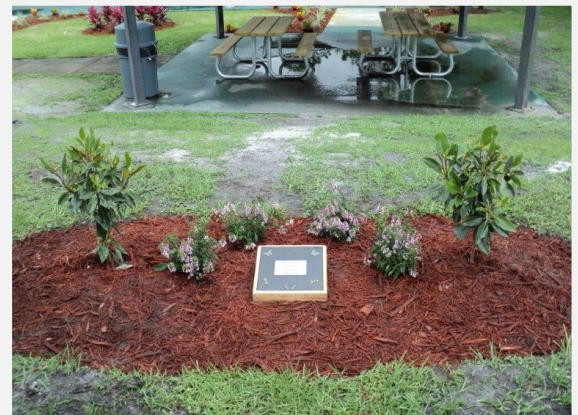
- ◆ Processed 10 Performance Evaluations in this period; received 4 applications for 3 posted vacancies. Scheduled 2 Fire-fighter physicals and drug screenings; processed 2 FMLA requests.
- ◆ Eleven “Nice Job” certificates were issued to employees.
- ◆ Conducted Defensive Driving class for 13 employees.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ Dupont Lakes: Senior Softball Leagues.
- ◆ Harris Saxon Community Center: Boys and Girls Club After School Care.
- ◆ Wes Crile Park: Okinawan Martial Arts for all ages.

Two trees were planted in Campbell Park, provided by UPS Longwood, in memory of SIA Yorker, daughter of Albert and Paula Yorker, who are Deltona residents.



Handed out 300 tree tickets at Arbor Day; served 9 lbs. of popcorn, gave away 288 bottles of water along with lemonade and other City giveaways.

PLANNING & DEVELOPMENT SERVICES

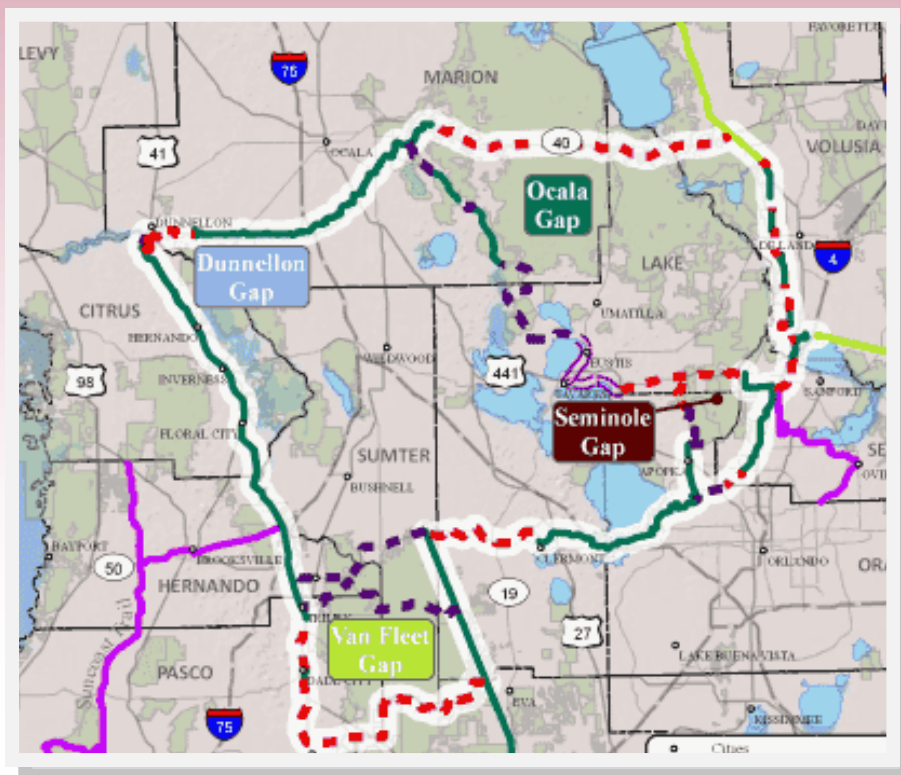
CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Attended the NPDES MS4 meeting conducted by Dan O’Hanlon, Stormwater Management Program Coordinator with our Public Works Department. The NPDES (National Pollutant Discharge Elimination System) is a federal permitting program which ensures that Best Management Practices are used in the development of land, and includes the use of hay bales, silt fencing, hydro-seeding, rain gauges, etc., to ensure that sites are developed responsibly.
- ◆ Attended Granicus training for new software to create agenda memorandums.
- ◆ Completed the Planning & Zoning Board package for the Fernanda Place RPUD rezoning application. The applicant is combining the former Fernanda Landings RPUD and the ±2.8-acre Fernanda Place tract into one project for a total of

227 single family residential units on ± 142.2 acres. As proposed, the homes will be clustered south of a conservation overlay area on the north side and will have access from Howland Blvd.

- ◆ Created an overlay graphic for a proposed botanical garden and historic fort for the Thornby Park property.

Attended the 2015 Florida Greenways and Trails Opportunity Map Update meeting to ensure that our trail network is included in the State multi-use trail planning, which could help generate funds in the future to expand our trail network.



PUBLIC WORKS—DELTONA WATER, FIELD OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	1177
Ebox	980
Call Center calls	1166
Walk-ins/Drop Box	770
On-line payments	1200
IVR	718
EFT	363
Total on Disconnect List	70

Deltona Water Field Operations:

A broken lateral sewer pipe in the roadway at 1215 W. Wellington Dr. was repaired. The broken section was removed, blockage cleared, and a new section installed.



Public Works Traffic Division

The Sign Shop: repaired 6 signs and fabricated and installed 3 new street name signs plus 3 speed limit and stop signs.

Asphalt:

Before & After Pics:

On Springwood Lane, a cross cut was repaired for stormwater with 4½ tons of asphalt.



At 628 Alexander Avenue, the roadway was milled and repaired with 5½ tons of asphalt.



Public Works Field Operations

Repaired sidewalks at 1 location, repaired drop offs at 4 locations, and installed sod at 15 locations.

Fleet Maintenance Division

22 vehicle and equipment repairs were made, plus 9 Fire Station checks.

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Due to scheduling conflicts, the next DEDAB meeting will take place on May 15th. It will be held at Thornby Park and will incorporate a tour of the Thornby Nature Walk.
- ◆ As Chairperson for the Team Volusia Economic Development Corporation (TVEDC), presented the 'Practitioners' Report' to the TVEDC Board of Directors in Daytona Beach.
- ◆ Met with Commissioner Honaker to discuss his interest in a 'business park' within the City.
- ◆ At the April 20th Commission meeting. Vice Mayor Schleicher raised the topic of Thornby Park, and asked to be the 'Project Champion' for an ecological and historical study and plan for that site. The Commission granted that request without dissention.

- ◆ Attended the Grants Steering Committee meeting where all grants, working and proposed, were discussed for goal setting, merit, and progress.
- ◆ The Deltona Middle School Advisory Council met at Deltona Middle School, where the guest speaker was Melody Johnson, Volusia School District Councilperson, District 5, representing Deltona. Serious discussions are taking place regarding the future demolition and reconstruction (on site) of Deltona Middle School.